

**I. CALL TO ORDER:** The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson, Selectmen's Clerks Jeanne Nygren and Kathy Clement. Bruce White from FCTV was in the control room and tonight's meeting is live broadcast. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. The Town's Winter Parking Ban is in effect through April 1<sup>st</sup> from midnight to 6:00 am. This means no parking in the right-of-way allowed, and no parking in public lots is allowed.
2. The Wreaths Across America Program will be held at 12 noon this Saturday 16<sup>th</sup> at the Fremont Town Hall, in the front yard.
3. The Public Safety Services will escort Santa around the roads of Fremont on Saturday December 16<sup>th</sup>. Watch for the lights and listen for the sirens, apparatus will depart from the Safety Complex at 10:00 am! The route is posted on the Town's website on the home page.
4. The Town and School District Public Budget Hearing will be held at 7:00 pm at the Fremont Town Hall basement meeting room on Wednesday January 10, 2018. Snow date of January 11, 2018.
5. Candidate declaration begins on Wednesday January 24, 2018 and runs through Friday February 2, 2018. Contact the Town Clerk for more information on signing up, and consult the Town's website and postings in Town buildings for a list of open positions.

## **III. LIAISON REPORTS,**

Janvrin reported the FCTV Committee met December 11, 2017 and all members were present. They discussed updates on the control room and meeting room. They also discussed negotiations with Jay Somers of Comcast about the renewal contract. The committee voted to change the meeting date to the 2<sup>nd</sup> Monday of the month at 6:00 pm starting January 8, 2018.

Cordes reporting the Economic Development Committee met on Monday December 11, 2017 and reviewed what went on this current calendar year. They discussed some concerns regarding some Planning Board decisions this year. Following the meeting, Chairperson Warrant Gerety made a decision to discontinue the committee because of a lack of attendance and interest and lack of people from the community stepping up and helping the Committee.

Cordes reported that the Budget Committee met Wednesday December 13, 2017 and discussed primarily the school budget. No final decision was made about the school budget. The School Board made decision to reduce the school budget by approximately \$300,000. The Committee discussed School District money Warrant Articles that would need to be reworded. Members of the Committee want to get a better understanding of how the costs are running on the Sanborn invoices to better project their costs. The Committee cancelled their meeting next week and they will meet again on Wednesday December 27, 2017. They also reviewed the Town's Longevity Policy and Selectmen's recommendation discussed last week, and they recommended \$6,250 as per the Selectmen's recommendation to amend the Personnel Administration line. They also reapproved the budget warrant article in the new amount.

## **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the December 7, 2017 as amended was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

## **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - None

7:00 pm Department Heads - None

## **VI. OLD BUSINESS**

1. Spaulding Road acceptance for Phase II was put on hold as the final as-built maps have not yet been received.
2. A motion was made by Barham to sign PO 2017-013 for Fire Alarm & Safety Technologies of Pelham, NH to replace fire pump controller at the Fremont Safety Complex \$17,847.60. This was seconded by Janvrin. The vote was unanimous 3-0.
3. Town Hall basement updates: KTM's storage trailers and the dumpster have been removed. Some items still on the punch list were discussed and will be reviewed later in the meeting. A call will be made to Mark Minaselli regarding the items that need to be finished.
4. Budget worksheet updates were handed out including the 2018 recommendations to date, as well as current expenses for 2017, which is updated every week.
5. Selectmen needed to review the operating budget Warrant Article following the Budget Committee's recommendation last night. This was discussed by the Board as it is the Budget Committee's number (not the Selectmen's recommendation) which goes in the Warrant. Members discussed the items that had not been recommended by the Budget Committee. A motion to recommend this Article as currently written in the amount of \$2,962,671 for the Town's operating budget was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

Carlson discussed the complexity of the Warrant in light of the newly added zoning articles, and indicated that there were potentially more articles by petition (unknown as yet if the petitions have the correct number of signatures pending the Town Clerk's review). In light of the Warrant size and complexity, members and the public are encouraged to begin reading it as soon as possible. As soon as the petition zoning articles are verified, they will be added and it will be posted in draft form for review on the Town's website. Selectman Barham said he will begin putting together a power point presentation with the Planning Board to explain the Zoning Articles for people to view on FCTV. Carlson discussed getting a quote to secure the mailing of the Newsletter with all of this information.

6. Carlson provided some Generator project updates for the Safety Complex, Town Hall and Highway Shed. The Town Hall and Highway units are set and waiting for gas piping work. They will not be coming back to complete these installs until the first week of January. The vendor is now indicating that the pad at the Safety Complex is too small and needs a foot added to the pad. The Selectmen would like to set up meeting with Generator Connection representative Jim Compagna to get details regarding the work.
7. The Selectmen have received a program outline from Gerry Tilley for their participation in the Wreaths Ceremony on Saturday at noon.

8. Copies of Building Inspector resumes received to date were distributed for Board review and future discussion.

## **VII. NEW BUSINESS**

1. A motion to approve the accounts payable manifest of \$73,885.86 for the current week dated December 8, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. A motion to approve the payroll manifest of \$30,533.71 for the current week of December 8, 2017 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

2. Selectmen reviewed vacation carryover requests for James Saltzman for 31 hours and Casey Wolfe for 12.25 hours. A motion was made by Janvrin to approve these two requests as stated, with time to be used before May 1, 2018. This was seconded by Barham. The vote was unanimous 3-0.

3. The Board reviewed the folder of incoming correspondence. A resignation letter received from Tom Ryan, effective 01/01/2018 as the Parks Maintenance staffer. The position will be posted immediately. There was some discussion for those looking in, that this is a seasonal part-time grounds keeper position, primarily at the ballfields. Barham made a motion to approve and sign the letter thanking Tom Ryan for his service to the Town. This was seconded by Janvrin. The vote was unanimous 3-0.

Chief Twiss let the Board know last week that Andy Artimovich was resigning from the Police Department after 6 years of service, effective January 1, 2018. A motion was made by Janvrin to approve and sign the letter thanking Andy Artimovich for his service to the Town. This was seconded by Barham. The vote was unanimous 3-0.

Cordes noted the Court decision on the petition of Hard Rock Development's motion to reconsider the Town of Fremont Galloway ZBA decision was denied.

4. Cordes reiterated the earlier stated resignation of the Economic Development Committee Chair Warren Gerety. Unless someone picks up the Chair position, the Committee will dissolve for now. Some projects have been started if someone is interested, and Carlson has some information to pass on. The Board would like to send a letter to Warren Gerety to thank him for his service to the Economic Development Committee.

Carlson indicated that Gerety had today presented some information for Board review and consideration relative to submission of an application to the Public-Private Partnership Infrastructure Oversight Commission. This is relative to development of Shirkin Road.

5. Selectmen reviewed a Yield tax warrant on parcel 06-022 owned by Joel and Tara DeBlois in the amount of \$568.89. Barham moved to approve the yield tax warrant of \$568.89. This was seconded by Janvrin. The vote was unanimous 3-0.

## **VIII. WORKS IN PROGRESS**

The Board discussed PO 2017-014 for four Motorola Mobile Radio replacements for the Fire Rescue Department at half price with free installation, programming and accessories. Barham moved to approve PO 2017-014 in the amount of \$9,771.27 to purchase mobile radios. Janvrin seconded and the vote was unanimous 3-0. The motion was then amended by Barham to have Cordes sign the Purchase Order for the Board. This was seconded by Janvrin and the vote was unanimous 3-0.

Carlson said the one goal for any year end money is to have enough to encumber the funds to reshingle the Safety Complex roof. An RFP needs to be done to get additional pricing.

The Conservation Commission will be in next week to discuss purchase of a property.

Next week resident Robert Babcock will be in, he is volunteering as citizen volunteer to represent the Town at the Rockingham Planning Commission, and perhaps also on the MPO Committee (an RPC subcommittee).

At 7:37 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 (c) and (e) to discuss a legal and personnel matter. Barham seconded, and the roll call vote was unanimously approved 3-0. Cordes – yes; Janvrin – yes; Barham – yes.

Respectfully submitted,

Kathy Clement  
Selectmen's Clerk

Nygren and Clement left the meeting at approximately 7:40 pm.

At 8:30 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0. Cordes – yes; Janvrin – yes; Barham – yes.

Selectmen were joined by Fremont Fire Rescue Department Chief Officers Richard Butler, Joe Nichols and Kevin Zukas. They discussed additional repair quotes on Engine 1. Chief Butler then stated he felt the Town should undertake the repairs as originally outlined by W D Perkins. He felt that once they get into the truck, they should fix everything now instead of having to just do one small part, and have the rest fail at a later time and redo all the work of pulling the entire truck apart. Additionally, the other vendors would require the truck go to their facility and Perkins Nichols and Zukas echoed these sentiments. With the Chief's request and recommendation, Barham moved to authorize Purchase Order 2017-016 in the amount of \$16,766 to W D Perkins Fire Pump Specialist. Janvrin seconded and the vote was approved 3-0.

The Board authorized the town Administrator to execute a Purchase Order and have Chief Butler sign it. Chief Butler will provide the additional quotes for the Town's file to go with the PO. If there is any additional cost, it will come from the Fire Rescue 2018 operating maintenance budget.

Selectmen updated the Officers that their end of year budget expense request in PO 2017-014 for Motorola Radios has been signed earlier in the evening. Officers indicated the projects that are currently being completed with 2017 funds.

At 8:45 pm a motion was made by Janvrin to return to enter non-public session to discuss a personnel matter. Barham seconded and the roll call vote was unanimously approved 3-0. Cordes – yes; Janvrin – yes; Barham – yes.

At 9:45 pm motion was made by Barham to return to public session. Janvrin seconded and the roll call vote was unanimously approved 3-0. Cordes – yes; Janvrin – yes; Barham – yes.

**Approved 12/21/2017**

With no further business to legally come before the Board, motion was made by Janvrin to adjourn the meeting at 9:48 pm. Barham seconded and the vote was unanimously approved 3-0.

The next meeting will be held at 6:30 pm on Thursday December 21, 2017 in the basement meeting room at the Fremont Town Hall.

**X. ADJOURNMENT** – by 9:00 pm

Respectfully submitted,

Heidi Carlson  
Town Administrator